

PARTS & ASSEMBLY SHEET

Fixture Name: Alston Place 8118-SF BUS

<pre>「his fixture assembled PO: Date:</pre>	This	fixture a	assembled P	O:	Date:
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Notice: Please review the parts listing and check for all parts before assembling the fixture. If any parts are missing or damaged, please note on this sheet and contact the place of purchase to arrange for replacement parts.

PARTS LIST	Company Name:	Co. Account #:			
I AITIS LISI	to be filled out by retailer				
Canopy	Mounting Screws	Top Loop			
1ea Ø5-3/4"*H1-1/2"	4ea 8#32-IP*1"	1ea 1/8-IP*H60mm			
Chain	Wire connectors	Mounting Strap			
1ea 6ft Ø3.8	3ea P3 Orange	1ea W4-1/8"*E1"*H5mm			
Chain Connector	Canopy loop with Collar	Nipple			
2ea Ø5.8*H61mm	1ea Ø1-1/8"*H42mm	1ea 1/4-IP*H60mm			
Сар	Nipple 1ea 1/8-IP*H35mm	Connector			
1ea Ø1-1/2"*H5mm	1ea 1/8-IP*H35mm	1ea 1/8-IP"*H15mm			
Finial	Nipple	Deco Nut			
1ea Ø1-1/4"*H49mm	1ea 1/8-IP*H85mm	2ea 5/32-IP*H10mm			
Mounting Strap	Hex Nut	Mounting Screws (((((((((((((((((((
1ea Ø4"*H2mm	2ea 5/32-IP*H3mm	2ea 5/32-IP*2-1/2"			
Part Needed		Quantity			
Part Needed		Quantity			
Reason why (missing, scratch	ned, broken glass, bent, bad finish)				
Comments					
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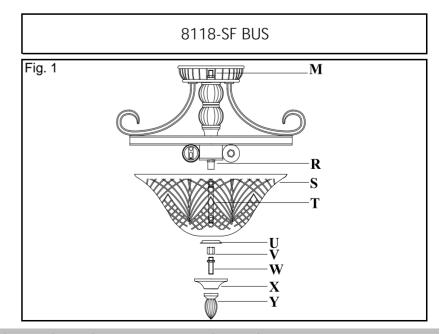
FIXTURE ASSEMBLY INSTRUCTIONS

Read and review installation instruction sheet before assembling the fixture.

ASSEMBLING THE FIXTURE as Semi-flush (Fig. 1)

- Thread Nipple (T) into Connector (R). Slide Glass Shade (S), then Cap (U) onto Nipple (T). Thread connector (V) until tight.
- 2. Thread Nipple (W) into connector (V). Put Cap (X) onto Nipple (W) and use Finial (Y) to tighten.
- 3. Install the light bulbs in accordance with the fixture's specification.

DO NOT EXCEED MAXIMUM WATTAGE RATING! NOTE: INSTALL THE GLASS ASSEMBLY AFTER THE FIXTURE IS HUNG.



For Customer Service, contact the place of purchase to arrange for replacement parts.

PARTS & ASSEMBLY SHEET

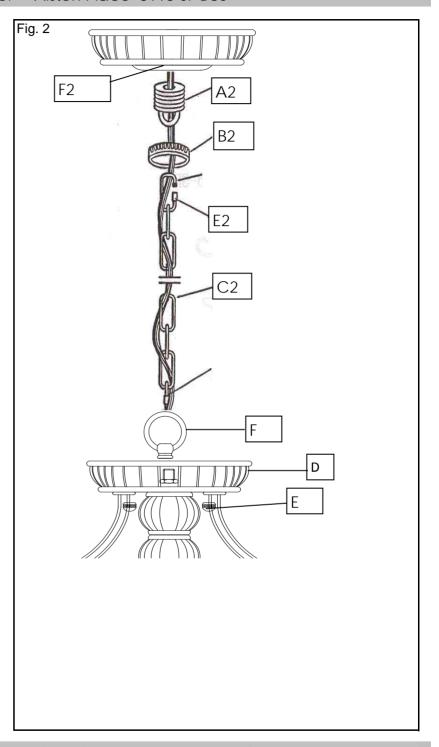
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ASSEMBLING THE FIXTURE as Chain hung (Fig. 2)

- 1. Remove the circular strap from top of fixture. Replace the long mounting screws with two short screws to hold the Deco Nuts (E) in place on the fixture Top Cap (D).
- 2. Feed the fixture wires through the Top Loop (F) and pull the wires until taut. Then screw the Top Loop (F) to the coupling on the top of fixture until tight.
- 3. By measuring, determine correct number of links needed for proper hanging height. Use a pair of pliers to open one link of the Chain (C2) then remove the excess Chain (C2) and discard it.
- 4. Use a chain connector (E2) to attach one end of the chain to the Top loop (F) and close the chain connector.
- 5. Feed the fixture wires through the chain (every three links) and pull the wires until taut.
- 6. Slip Canopy Loop Collar (B2) over the chain, then do the same with the canopy (F2).
- 7. When ready to complete the installation Use the other chain connector and attach the other end of the chain to the canopy loop (A2) and close the chain connector.
- 8. Make sure the weight of the chandelier is supported by the chain not the electrical wire.
- * You may now hang the fixture

NOTE: INSTALL THE GLASS ASSEMBLY AFTER THE FIXTURE IS HUNG.

Complete the steps 1~3 as in Fig. 1 (ASSEMBLING THE FIXTURE as Semi-flush)



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INSTALLATION INSTRUCTIONS

Fixture Name:

Alston Place 8118-SF BUS

For Semi Flush / Convertible Light Fixture

WARNING! SHUT OFF POWER AT FUSE OR CIRCUIT BREAKER.

HANGING THE FIXTURE as Semi flush (Fig. 1)

- 1. Carefully remove the new fixture from the carton and the yellow bag that holds all your parts. Check that all parts are included as shown in the illustration and parts list.
- 2. Shut off power at the circuit breaker and remove the old fixture from ceiling, including the old mounting strap.
- 3. The Circular Strap (A) contains several pairs of threaded holes, find the pair of holes that match the hole spacing in your fixture Back Plate (D) and thread the two Mounting Screws (C) halfway into the Mounting Strap. Secure in place with hex nuts. The screws will have their threaded ends protrude through the two holes in the fixture canopy (D).
- 4. Place the Mounting Strap (A) over the junction box.
- 5. Attach the Mounting Strap (A) to the junction box using the two Mounting Screws (B). Tighten the screws (B) securely with a screwdriver.

CONNECTING THE WIRES (Fig. 2)

6. Attach the power supply wires to the fixture lead wires by connecting BLACK to BLACK (or SMOOTH) and WHITE to WHITE (or RIBBED).

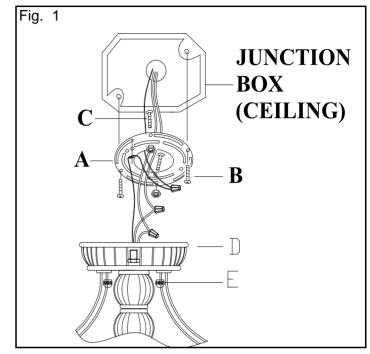
NOTE: Twist the wires together in the same direction you twist the wire connector onto the wires.

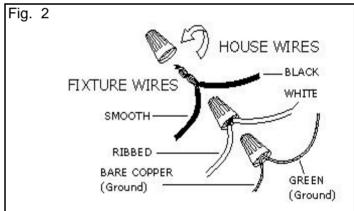
- 7. Attach the GROUND wire (GREEN or COPPER) from the junction box and the fixture ground wire to the green ground screw on the Mounting Bracket (B) or connect both wires together using a wire connector.
- 8. Tuck these wire connections neatly into the junction box.

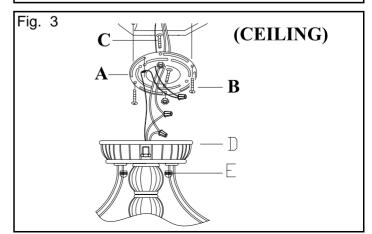
FINISHING THE INSALLATION (Fig. 3)

- 9. Place the fixture's canopy over the Mounting Strap (A) and over the Mounting Screws (C). Adjust the fixture Canopy (D) until the Mounting Screws (C) protrude out from the canopy
- (D). Secure the fixture against the ceiling by threading the decorative nuts (E) until tight.
- 10. Install the light bulbs and glass shade as per the fixture assembly sheet.

YOUR INSTALLATION IS NOW COMPLETE. RETURN POWER TO THE JUNCTION BOX AND TEST THE FIXTURE.







INSTALLATION INSTRUCTIONS

Fixture Name:

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For Semi Flush / Convertible Light Fixture

WARNING! SHUT OFF POWER AT FUSE OR CIRCUIT BREAKER.

HANGING THE FIXTURE as Chain Hung (Fig. 1)

- 1. Carefully remove the new fixture from the carton and the yellow bag that holds all parts. Check that all parts are included as shown in the illustration and parts list.
- 2. Shut off the power at the circuit breaker and remove old fixture from ceiling, including the old mounting strap.
- 3. Thread Nipple (C) into Canopy Loop (F) until snug.
- 4. Thread other end of the Nipple (C) with Canopy Loop attached into Mounting Strap (D).
- 5. Place Lock Washer (B) over end of Nipple (C) protruding through Mounting Strap (D). Thread Hex Nuts (A) onto Nipple (C) until tight.
- 6. Take this mounting strap assembly and mount to ceiling junction box with junction box Screws (E). Tighten screws securely with screwdriver.
- 7. Unscrew the Canopy Loop Collar (H) from the Canopy Loop (F). Take the canopy and pass over the canopy loop. Approximatly half of the canopy loop exterior threads should be exposed. Adjust until desired height is reached. *The Canopy loop collar should fit snugly on the Canopy loop after the canopy is installed. Remove Canopy and Canopy lock collar.
- 8. Assemble the fixture and have an assistant support the weight of the fixture while you complete the wiring connections.
- 9. Thread the fixture wires and ground wire of the assembled fixture through the canopy loop and nipple, and into the outlet box.

CONNECTING THE WIRES (Fig. 2)

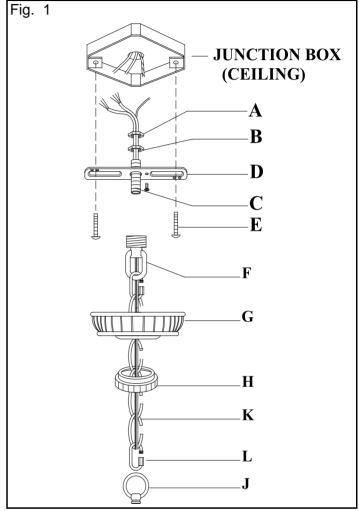
10. Attach the power supply wires to the fixture lead wires by connecting BLACK to BLACK (or SMOOTH) and WHITE to WHITE (or RIBBED).

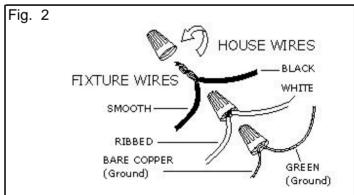
NOTE: Twist the wires together in the same direction you twist the wire connector onto the wires.

- 11. Attach the GROUND wire (GREEN or COPPER) from the junction box and the fixture ground wire to the green ground screw on the Mounting Bracket (D). Or, connect both wires together using a wire connector.
- 12. Tuck these wire connections neatly into the junction box.

FINISHING THE INSTALLATION

- 13. Raise the Canopy (G) to the ceiling. Secure in place by tightening the Canopy Loop Collar (H) onto the Canopy Loop (F).
- 14. Install the light bulbs and glass shade according to the fixture assembly sheet.





YOUR INSTALLATION IS NOW COMPLETE.
RETURN POWER TO THE JUNCTION BOX AND
TEST THE FIXTURE.