

# Assembly Instructions: 3602-L (Duncan)

## IMPORTANT:

- ALL INSTALLATION WORK SHOULD BE DONE BY ACCREDITED PROFESSIONAL.
- SHUT OFF POWER SUPPLY AT FUSE OR CIRCUIT BREAKER!
- USE ONLY THE SPECIFIED BULBS. DO NOT EXCEED THE MAXIMUM WATTAGE!

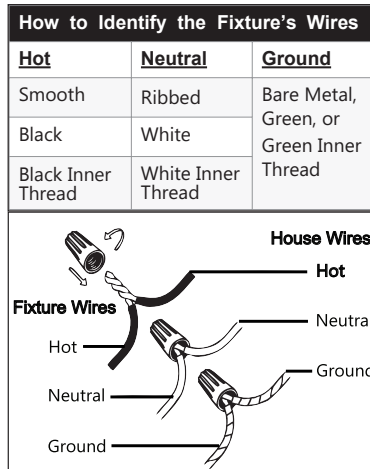
For Customer Service, contact the place of purchase to arrange for replacement parts.

## PREPARING FOR INSTALLATION

Carefully remove the new fixture from the carton as well as the yellow bag that holds all of the parts. See the important notes above. Shut off power at the circuit breaker and remove old fixture including the old mounting strap.

1. From the parts bag remove the mounting strap assembly. One end of nipple (F) should be attached to mounting strap (A) with washer and hex nuts (C, D) in place. The other end should have canopy loop (H) attached.

2. Attach mounting strap (A) to the junction box using mounting screws (B) and a screwdriver. Tighten securely. Unscrew canopy loop collar (I) from canopy loop (H). Pass canopy (G) over the mounted canopy loop to test the height. Approximately half of the canopy loop's exterior threads should be exposed, and the canopy loop collar should fit snugly onto the canopy loop. Remove canopy (G) and adjust the height of nipple (F) and canopy loop (H) until the desired height is reached.



## ASSEMBLING THE FIXTURE

3. Measure to determine the correct length of chain needed for proper hanging height. If necessary, use a pair of pliers to open and remove any excess chain. Attach one of chain connectors (K) to chain (J). Pass the fixture wires through top loop (L). Pull the wires until taut. Feed the fixture wires up through the chain (every three links or so), canopy loop, canopy loop collar, canopy, and nipple pulling the wires until taut. Use the free chain connector (K) to attach chain (J) to canopy loop (H). Slide canopy loop collar (I) and canopy (G) down onto the chain/wires. Pull the wires until taut. Trim the wires to the desired length plus 8 to 10 inches.

## CONNECTING THE WIRES

4. Have an assistant support the fixture's weight while completing the wiring. Refer to the wiring diagram and attach the fixture's wires to the power supply wires from the junction box. Connect Hot to Hot (transparent wire with black inner thread, black, or smooth wire) Neutral to Neutral (transparent wire with white inner thread, white, or ribbed wire), and Ground to Ground (transparent wire with green inner thread, green wire, or copper). Twist the ends of the wire pairs together, and then twist on a wire connector. Make sure all twists are in the same direction. If there is no house ground wire coming from the junction box, locate ground screw (E) on the mounting bracket/mounting strap and wrap the fixture's ground wire around the ground screw. Use a screwdriver to tighten the top of ground screw (E) onto the wires and into the mounting bracket/mounting strap. Tuck the wires into the junction box.

## FINISHING THE INSTALLATION

5. Push canopy (G) up to the ceiling and slide canopy loop collar (I) up beneath the canopy. Tightly thread canopy loop collar (I) onto canopy loop (H) to secure canopy (G) in place.
6. Slide the shade (Q) over socket (M) and secure in place with socket washer (N) and socket ring (O).
7. Install light bulb (not included) in accordance with the fixture's specifications. Do not exceed the maximum recommended wattage.
8. Place diffuser (R) and cover (S) up beneath the bottom of shade (Q). Secure the diffuser and cover in place by tighten the provided side screws.

Your installation is now complete. Turn on the power and test the fixture.

## CLEANING TIPS

Treat the fixture gently! Regular cleaning will reduce the need for deep cleaning. For regular cleaning, turn off the light and wipe down the fixture with a clean lint-free cotton or microfiber cloth. Never spray cleaner directly onto the fixture.

